



## Lewes District Council

### To all Members of the Cabinet

A meeting of the **Cabinet** will be held in the **Ditchling Room, Southover House, Southover Road, Lewes** on **Monday, 05 January 2015** at **14:30** which you are requested to attend.

Please note the venue for this meeting which is wheelchair accessible and has an induction loop to help people who are hearing impaired.

This meeting may be filmed, recorded or broadcast by any person or organisation. Anyone wishing to film or record must notify the Chair prior to the start of the meeting. Members of the public attending the meeting are deemed to have consented to be filmed or recorded, as liability for this is not within the Council's control.

23/02/2015

Catherine Knight  
Assistant Director - Corporate Services

### Agenda

- 1 Minutes**  
To confirm and sign the Minutes of the Special Meeting of the Cabinet dated 8 December 2014 (copy previously circulated).
- 2 Apologies for Absence**
- 3 Declarations of Interest**  
Disclosure by councillors of personal interests in matters on the agenda, the nature of any interest and whether the councillor regards the interest as prejudicial under the terms of the Code of Conduct
- 4 Urgent Items**  
Items not on the agenda which the Chair of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances as defined in Section 100B(4)(b) of the Local Government Act 1972
- 5 Public Question Time**

To deal with any questions received from members of the public in accordance with Council Procedure Rule 10 (if any).

**6 Written Questions from Councillors**

To deal with written questions which councillors may wish to put to the Chair of the Cabinet in accordance with Council Procedure Rule 11 (if any).

**7 Matters Referred to the Cabinet**

Matters referred to the Cabinet (whether by the Scrutiny Committee or by the Council) for reconsideration by the Cabinet in accordance with the provisions contained in the Scrutiny Procedure Rules or the Budget and Policy Framework Procedure Rules set out in Part 4 of the Council's Constitution.

None.

**8 Reporting Back on Meetings of Outside Bodies**

To receive feedback from the Council's representatives who serve on outside bodies in respect of meetings they have attended (if any). A councillor wishing to provide feedback must notify the Chair of the Council prior to the commencement of the meeting.

**9 Reports from Officers**

**- Key Decision**

**9.1 Finance Update**

*Cabinet Member: Councillor Smith*

To consider the Report of the Director of Finance (Report No 1/15 herewith – page 4).

**- Non-Key Decisions**

**9.2 Fees and Charges**

*Cabinet Member: Councillor Smith*

To consider the Report of the Director of Finance (Report No 2/15 herewith – page 15).

**9.3 Meetings Timetable 2015/2016**

*Cabinet Member: Councillor Blackman*

To consider the Report of the Assistant Director of Corporate Services (Report No 3/15 herewith – page 31).

**9.4 Officer Scheme of Delegation**

*Cabinet Member: Councillor Smith*

To consider the Report of the Director of Corporate Services (Report No 4/15 herewith - page 47).

**9.5 Ward Issues Raised by Councillors at Council**

*Cabinet Members: Councillors Franklin and Howson*

To consider the Report of the Assistant Director of Corporate Services (Report No 5/15 herewith - page 53).

**9.6 Portfolio Progress and Performance Report (April to November 2014)**

*Cabinet Member: Councillor Merry*

To consider the Report of the Director of Business Strategy and Development (Report No 6/15 herewith - page 58).

**Exclusion of the Public and Press**

To consider, under Section 100(A)(4) of the Local Government Act 1972 (as amended), excluding the public and press from the meeting during the discussion of Item 9.7 (Land for Development at Ringmer) on this Agenda, as there is likely to be a disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Act (ie information relating to the financial or business affairs of any particular person (including the authority holding that information)). It is considered that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

**- Non-Key Decision**

**9.7 Land for Development at Ringmer**

- Information relating to the financial or business affairs of any particular person (including the authority holding that information);

For further information about items appearing on this Agenda, please contact Mr Trevor Hayward at Southover House, Southover Road, Lewes, East Sussex BN7 1AB Telephone Lewes (01273) 471600

**Distribution:** Councillors: R Blackman; P L Franklin; P A Howson; A T Jones; R K Maskell; E C Merry and A X Smith.